

## WIMGA Educational Grant Criteria



WIMGA awards several grants annually to Master Gardener Associations to aid in their efforts of community education. Applications for each of the three levels of funding are due by October 1 (postmark date) of each year. **Electronic submissions are recommended.** It is highly encouraged that only one person from each association be responsible for applying for the grants.

### The following conditions apply to all grant applications submitted:

- Applications will only be accepted from WIMGA Member Associations (no outside organizations or individual Master Gardener members)
- All grant applications must be signed and emailed (preferred method), texted or mailed to the WIMGA Finance Committee Chair:

Roseann Meixelsperger  
204 Donovan Cove Road  
Shell Lake, WI 54871

Electronic applications are preferred. Send to

treasurer.wimga@gmail.com  
or text to (608) 332-1622.

- Associations may apply for more than one grant but may only submit one application per grant category (monetary level).
- An association may not apply in each category for the same things (i.e., you must be creative and submit a different project for each grant category that you are applying for).
- No association will receive more than two educational grants from WIMGA per year. (However, if sufficient grant applications are not received in each monetary level, the Finance Committee has the discretion to award an association a third grant provided they applied in all three grant levels.)
- The Finance Committee's decision on the grant award will be final and associations will be notified by November 15.
- Each association that receives a grant will be responsible for submitting a written report about how the grant was used. The progress report must be submitted electronically **or by other written means** to the WIMGA Treasurer by July 31 of the following year.
- Reports should include a description of the project, what the grant money was used for, how that enhanced the project and how the project impacted **and/or educated** the community. The article should preferably be written in narrative style – like a story for a newspaper – and emphasize how the grant money made a difference. Photographs are encouraged.

- Associations that do not submit a report will not be eligible for grants for the following two years.
- If grant money cannot or is not used for the specified project, it must be returned to WIMGA. Returning a grant will not affect eligibility for future grants.

**Factors determining awarding of the grants:**

- Number of participants who will benefit from the program or project.
- Availability of the program or project to the general public.
- Availability of the program or project to other Master Gardener associations.
- Association fund raising capabilities (participation fees charged).
- Quality of the program or project
- Need for the program or project.
- Impact of the program or project on the local, regional, and state Master Gardener programs.
- Speaker(s) qualifications meet UW Ext. guidelines for Master Gardener volunteer continuing education hours.

**Applications for each of the Grant Categories: [WIMGA Grants](#)**

- **\$100 Application**
- **\$250 Application**
- **\$400 Application**

**Elements not eligible for grant awards include:**

- **Food**
- **Decorations for events**
- **Software other than for educational purposes**
- **Conference Fees**
- **Travel to conferences/meetings/field trips**
- **Admission tickets to conferences/meetings/field trips**

**March 12, 2024, revised by Finance Committee**